

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

PRESENT: Timothy Pierce, Supervisor
John Blades, Councilperson
Lanita Canavan, Councilperson
Stephen Denton, Jr., Councilperson
Terry Pulsifer, Councilperson
Brienne Drummond, Town Clerk

PUBLIC PRESENT: Glen Crowningshield

GUESTS: None

Called to Order: Supervisor Pierce called the organizational meeting to order at 6:30 P.M.

Pledge of Allegiance

RESOLUTION 26-1-1

TOWN BOARD MEETINGS

Town Board Meetings of the Town of Lewis shall hold regular meetings on the second Tuesday of each month at 7:00 PM. Special Meetings of the Board may be called by the Supervisor by giving at least two (2) days written notice to the board members.

On a motion of Councilperson Canavan, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

RESOLUTION 26-1-2

OFFICIAL BANK

The Town Board of Lewis hereby designates the Champlain National Bank and NYCLASS as the Banks where deposits of the Town monies are to be made and further that the Supervisor is empowered to invest town money in any of the above banks

On a motion of Councilperson Blades, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-3

ANNUAL FINANCIAL REPORT

The Supervisor is required to prepare and file an Annual Financial Report with the Town Clerk by February 1st after the close of each fiscal year and the Supervisor is also required to file this report with the State Comptroller within sixty days after the close of each year.

Note: Within the body of this Resolution there was a change made due to a spelling error. "Whereas, the Supervisor is also required to file this report with the State Comptroller within sixty days after the ~~closed~~(close) of each..."

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

ABSENT: 0
Motion Carried 5:0

RESOLUTION 26-1-4
INVESTMENT POLICY

The Town Supervisor is authorized to invest all funds including proceeds of obligations and reserve funds, in either Certificates of Deposits or Time Deposit Accounts with a Bank or Trust Company authorized to do business in the State of New York. The objective of the Investment policy of the Town of Lewis is to minimize risk, to insure that investments mature when the cash is required to finance operations and to insure a competitive rate of return.

On a motion of Councilperson Canavan, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0
ABSENT: 0
Motion Carried 5:0

RESOLUTION 26-1-5
OFFICIAL NEWSPAPER

The Town Board of Lewis hereby designated the SUN Community News as the official Town Newspaper for the 2026 calendar year.

Note: Within the body of this Resolution there was a change made due to a spelling error. "...Town Board of Lewis hereby ~~designated~~ (designates) the SUN..."

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

Councilperson Blades
Councilperson Canavan
Councilperson Denton
Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-6

TOWN SALARIES AND PAY SCHEDULE

The Town Board of Lewis directs that the salaries of Elected Officials of the Town shall be printed in the 2026 Town Budget, and that all other positions shall be printed in the Town of Lewis 2026 Wage Plan.

Note: Within the body of this Resolution there was a change made due to a duplicated word that needed to be taken out. "...the Town Board of Lewis directs that ~~that~~ the salaries..."

Note: Councilperson Canavan makes notes that there is no date and that a date should be on the resolution.

On a motion of Councilperson Canavan, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-7

EXPENSE AND MILEAGE ALLOWANCE

The Expense and Mileage Allowance expenses, of Town Officials, incurred in the

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

performance of powers and duties of the Town shall be a town charge with the current IRS rate of \$.72.5 per mile.

On a motion of Councilperson Blades, seconded by Councilperson Canavan, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-8

EXPENSE AND MILEAGE ALLOWANCE

Resolution to accept Juror’s fees.

Note: Within the body of this Resolution there was a wording change made. “...to be paid to a person who serves as jurors (a juror) in...”

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-9

TOWN ATTORNEY

Resolution that the Town of Lewis, will hire on a per diem basis, A Town Attorney, for the

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

year 2026.

On a motion of Councilperson Canavan, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-10

DEPUTY SUPERVISOR

Resolution to accept the Deputy Supervisor for the Town of Lewis. The Lewis Town Supervisor appoints Stephen Denton, Jr. as the Deputy Supervisor for 2026.

On a motion of Councilperson Blades, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 4 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried with Councilperson Denton abstaining.

RESOLUTION 26-1-11

DIRECTOR OF PURCHASING

Whereas the Town Board of Lewis on June 14, 1994 duly amended and adopted its purchasing policy for the Town and whereas the Town Supervisor is empowered to act as treasurer of the Town.

Note: Within the body of this Resolution there was a wording change made. "...hereby

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

re-appoint the Town Supervisor to (as) director of..."

On a motion of Councilperson Canavan, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-12

WATER RENT COLLECTION

The Town Board of Lewis hereby appoints Wendy Ewald to act as Water Rent Collector for the Lewis Water District #1, for the calendar year of 2026 at a salary of \$1250 payable quarterly.

On a motion of Councilperson Blades, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-13

TOWN HISTORIAN

The Town Board of Lewis hereby appoints Jean W. Dickerson as historian for the Town of Lewis for the 2026 calendar year.

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

On a motion of Councilperson Canavan, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-14

ANIMAL CONTROL AGREEMENT

The Town Board of Lewis directs the supervisor to sign a contractual Animal Control Agreement with Michael McCarroll for the 2026 calendar year at a cost of \$3,000 per year ~~paid monthly~~ plus mileage.

Note: Supervisor Pierce makes note that this was initially discussed as a shared service agreement, but after discussion with Cathy and Mike from the County this does not fit under that. This is not a shared service but rather he is doing a service for us and a service for them. The Town is not paying insurance and not providing a car.

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-15

WATER TREATMENT PLANT OPERATOR

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

The Town Board of the Town of Lewis appoints Andy Cassavaugh to the position of Chief Water Plant Operator at a salary of \$8000, payable on a quarterly basis.

On a motion of Councilperson Blades, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-16

EQUIPMENT RENTAL

The Town Board of Lewis authorizes the Superintendent of the Department of Public Works to rent equipment as needed in 2026 with prior approval and signing of purchase order.

On a motion of Councilperson Pulsifer, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-17

CYLINDER LEASE AGREEMENT

The Town Board of Lewis authorizes the Supervisor to sign an agreement with Airgas East, Inc., for rental of oxygen cylinders and acetylene cylinders for the calendar year 2026.

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

On a motion of Councilperson Canavan, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-18

YOUTH RECREATION PRGORAM

The Lewis Town Board supports a youth recreation program for the youth of Lewis and the Lewis Town Board has approved the appointments from the Town of Lewis to serve on the Boquet Valley Youth Commission Board, and the Town of Lewis has funded \$8500, to be paid in two installments, \$4000 in January and \$4500 in May to cover expenses required by the NYS Division for Youth for the year 2026, and that the Town of Elizabethtown and the Town of Westport will also contribute \$8500 each to the operation of the Youth Commission.

Note: Within the body of this Resolution there was a change made to the year listed. "...required by the NYS Division for Youth for the year 2025 (2026) and that the..."

On a motion of Councilperson Canavan, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

RESOLUTION 26-1-19

RECORDS ACCESS OFFICER

The Town of Lewis Town Board hereby appoints the Town Clerk, Brianne Drummond, to the position of Records Access Officer for the 2026 calendar year.

On a motion of Councilperson Blades, seconded by Councilperson Canavan, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-20

SERVICE CHARGES

The Town Board of Lewis hereby imposes a charge of \$35.00 on each check tendered as payment and returned for insufficient funds per General Municipal Law, Section 85.

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-21

PETTY CASH FUND – GENERAL FUND

The Town Board of Lewis establishes a Petty Cash fund in the amount of \$100 for the

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

General Fund for materials, supplies or services furnished to the Town for the conduct of its affairs, chargebacks to be made periodically to the appropriate line items.

On a motion of Councilperson Denton, seconded by Councilperson Canavan, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-22

DRUG AND ALCOHOL PROGRAM AND DESIGNEE

The Town of Lewis Highway Department is bound by law under the Omnibus Transportation Employee Test Act (OTETA) of 1991 which requires drug and alcohol testing of safety-sensitive employees, and has entered into a contract with Standard Medical Care, PC of Queensbury, New York, to provide same, therefore be it resolved, that the Town Board of the Town of Lewis hereby appoints the Town Supervisor to the position of Drug/Alcohol Program Manager, and appoints Wendy Ewald, Clerk to the Supervisor as his designee to receive confidential inquiries and information on behalf of the DAPM.

On a motion of Councilperson Blades, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

RESOLUTION 26-1-23 – TABLED

COUNTY ROAD MAINTENANCE AGREEMENT

Resolution tabled for further clarification on length of contract.

RESOLUTION 26-1-24

ELIZABETHTOWN/LEWIS EMERGENCY SQUAD CONTRACT

The Town Board of Lewis directs the Supervisor to sign an Agreement between the Town of Lewis and the Elizabethtown-Lewis Emergency Squad for services for the calendar year 2026 in the amount of \$135,000, and be it further resolved that the first payment to the Emergency Squad in the amount of \$80,000 be paid by January 31, 2026, with final payment for operation and maintenance in the amount of \$55,000 to be paid on or before April 1, 2026.

On a motion of Councilperson Denton, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-25

DEPUTY TAX COLLECTOR

The Town Board of Lewis has appointed Deborah D. Olsen as Deputy Tax Collector for the calendar year of 2026. She will be paid \$300.

On a motion of Councilperson Pulsifer, seconded by Councilperson Canavan, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-26

WATER MAINTENANCE SUPERVISOR

The Town Board of Lewis appoints Kevin Denton, DPW Superintendent, as Superintendent of Water Maintenance for the 2026 calendar year at a salary of \$2,250 per year, payable quarterly.

On a motion of Councilperson Denton, seconded by Councilperson Canavan, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-27

NYSDOT SHARED SERVICE AGREEMENT

The Town Board of Lewis approves the Superintendent of DPW to enter into a shared service Agreement for Emergency Assistance with New York State Department of Transportation for/and to include non-snow and ice emergencies for services, equipment and materials not to exceed \$10,000 for the calendar year 2026.

On a motion of Councilperson Canavan, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-28

DEPUTY HIGHWAY SUPERINTENDENT

The Town Board of Lewis approves the appointment of Brian Gough as Deputy Highway Superintendent for 2026 at a salary of \$1000.

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

RESOLUTION 26-1-29

TOWN OF LEWIS PURCHASING POLICY

The Town Board of the Town of Lewis per the Town of Lewis Procurement Policy, of Lewis approves the Superintendent of DPW to expend up to \$1000 for purchases without the approval of the Towns Chief Fiscal Officer.

Discussion: Councilperson Pulsifer makes note that the Town might need to think of increasing this line in the future due to increasing costs of materials. Supervisor Pierce notes this line was increased from last year by \$250.

On a motion of Councilperson Blades, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

Councilperson Denton
Councilperson Pulsifer

NAYS: 0
ABSENT: 0
Motion Carried 5:0

RESOLUTION 26-1-30

COMMUNITY SERVICE WORKSITE

The Town Board of Lewis authorizes the Supervisor to enter into an agreement between the Town of Lewis and Essex County Probation Department to accept community service clients for the purpose of performing designated work projects as directed by the agency for 2026.

On a motion of Councilperson Denton, seconded by Councilperson Canavan, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0
ABSENT: 0
Motion Carried 5:0

RESOLUTION 26-1-31

AMERICANS WITH DISABILITIES ACT

The Town Board of Lewis, in accordance with the requirements of the Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Lewis will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities.

On a motion of Councilperson Canavan, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

Councilperson Denton
Councilperson Pulsifer

NAYS: 0
ABSENT: 0
Motion Carried 5:0

RESOLUTION 26-1-32

RESOLUTION ORDERING THE CONFINEMENT OF DOGS TO PROTECT THE DEER HERD

Pursuant to Section 120 of the Agriculture and Markets Law, the Town Board of the Town of Lewis orders all dogs in the Town of Lewis be securely confined during the period of time beginning with the required publication of this notice and ending on May 1, 2026. If any dog shall kill or cripple any deer, the dog owner shall be subject to a civil penalty.

On a motion of Councilperson Blades, seconded by Councilperson Pulsifer, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0
ABSENT: 0
Motion Carried 5:0

RESOLUTION 26-1-33

TOWN CLERK PETTY CASH FUND

The Town Board of Lewis establishes a Petty Cash Fund in the amount of \$50 for the Town Clerk for the conduct of affairs.

On a motion of Councilperson Canavan, seconded by Councilperson Denton, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Committee Assignments: 2026 Town of Lewis Committee Assignments will remain the same as last year and are attached.

Organizational Meeting ended at 6:56 P.M. and continued into the Regular Town Board Meeting.

PRESENT: Timothy Pierce, Supervisor
John Blades, Councilperson
Lanita Canavan, Councilperson
Stephen Denton, Jr., Councilperson
Terry Pulsifer, Councilperson
Brianna Drummond, Town Clerk

ALSO PRESENT: Kevin Denton, Highway Superintendent

PUBLIC PRESENT: Glen Crowningshield, Gerald Spooner

GUESTS PRESENT: Arin Burdo, CATS

Called to Order: Supervisor Pierce called the regular meeting to order at 7:00 PM.

GUESTS: Arin Burdo, with Champlain Area trails in attendance to answer questions and provide any additional information regarding the Twin Valleys project. Supervisor Pierce says there is interest in the project, however the Town is not currently in a position to make a decision. Councilperson Canavan said \$60,000 is a big ask – it will take further discussion. It was suggested a time in spring for a site visit. Supervisor Pierce and the Board will be looking at the last 2 years of expenditure and revenues and find out if ROOST money is use it or lose it, then they will be in a better position to say. Councilperson Blades asked how this will benefit the taxpayers. Arin states visitors will spend in the area at local businesses, generate more sales tax and bed tax. It also could provide a place for the Town to use for a meeting place, a place for field trips and community resource. Arin states that Twin Valleys has 675 acres and 9 miles of trails. Supervisor Pierce was assigned to the Twin Valleys project meetings. Meetings are usually during the week, during the day via zoom.

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

APPROVAL OF REGULAR BOARD MINUTES

On a motion of Councilperson Canavan, seconded by Councilperson Denton, the December 9, 2025 Regular Town Board Meeting Minutes were ACCEPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

APPROVAL OF CLOSEOUT BOARD MINUTES

On a motion of Councilperson Denton, seconded by Councilperson Blades, the December 30, 2025 Closeout Town Board Meeting Minutes were ACCEPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

SUPERVISOR'S FINANCIAL REPORT

On a motion of Councilperson Denton, seconded by Councilperson Blades, the Supervisor's Financial Report for the month of December 2025 was ACCEPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

ABSENT: 0

Motion Carried 5:0

a. Budget Transfer Request - \$8,979.73

- \$3,742.43 (increased fuel & electric costs for year)
- \$212.67 (county costs for real property service for tax mailouts)
- \$2,281.84 (increased electrical costs & shop upgrades)
- \$397.99 (increased electric costs)
- \$388.80 (to cover transfer station attendants' salaries)
- \$304.00 (increased costs for landfill services)
- \$1,652.00 (unbudgeted retirement for water employees)

PUBLIC COMMENTARY

None

DPW/WATER REPORT

On a motion of Councilperson Denton, seconded by Councilperson Blades, the DPW/Water Reports for the month of December 2025 was ACCEPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Highway Superintendent Denton reported he is going through a lot of material because of the ice which is a little concerning. He has spent more on salt than any other year. Culvert replacement on Hale Hill moving along – talking June. Supervisor Pierce indicated there is an email from Todd Hodgson (Essex County DPW) in the packet regarding the Hale Hill project and we are looking at the end of July. On site meeting January 27th. One required bypass, gravel, big enough for transports, trees will need to be cut – going on the mill side. Superintendent Denton reports that they are projected to finish the Moss Road once the bridge is in place. CHIPS funding will cover from end of Morrison's Hill to end of Deerhead

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

Reber Road – first part of September. Councilperson Pulsifer asks question if blacktopping over dirt is better received. Superintendent Denton responds it's easier to maintain and keep on top of it. It's noted that the \$236,000 in FEMA for Jay Mountain Road expires by 2/28/26. Supervisor Pierce is working on extension.

CORRESPONDENCE

1. Essex County Auditor's Report – In Packet
2. Landfill Report – In Packet
3. Hale Hill Project update (email message) – In Packet
4. Inez Milholland – In Packet
 - a. Discussion: Supervisor Pierce says it came out very nice and it was presented to the County and they are going to put it up. Attached in the packet is what Mike sent that they are going to include with it.

OLD BUSINESS

1. Spruce Mill Brook & Derby Brook Update
 - a. Discussion: Supervisor Pierce already gave update earlier in meeting.

NEW BUSINESS

1. Youth Commission Report – In Packet
 - a. Discussion: Councilperson Pulsifer says that some of the Varsity girl's team helped the Youth Commission with refereeing 13 basketball games recently. He will be able to start attending more Youth Commission meetings after basketball season. It was noted that the Youth Commission has not asked for more money in many years so they might ask for more money next year.
2. Animal Control – no report
 - a. Discussion: There was a loose dog on Fox Run Road. The dog was hit the next day but the dog was okay. A message was exchanged to the Dog control officer who then talked to the police.
3. Codes Report – no update
4. Old School Rental Agreements (ACAP & County)
 - a. Discussion: Supervisor Pierce says rental agreements have expired. Jim had initiated these conversations. We want to increase the amount we are charging for rent due to electrical energy cost increases. Supervisor Pierce will have

Town of Lewis
2026 Organizational Meeting & Regular Town Board Meeting
January 13, 2026
Lewis Town Hall – 6:30 P.M.

resolution by next meeting.

5. Assessor Hours

- a. Discussion: Supervisor Pierce says Town of Lewis Assessor Goff is requesting a change in hours. He is not looking for less, but rather alternating weeks between Lewis and Elizabethtown – 10 hours every other Friday (bi-weekly). Councilperson Canavan asks if Assessor Goff got a Town cellphone. Supervisor Pierce says He didn't – I don't think. Councilperson Pulsifer says as long as hours don't have an effect on the public and they don't complain. They might have to revisit if complaints. Supervisor Pierce says he will get Assessor Goff's updated schedule on the website first thing and let him know. Supervisor Pierce makes note that if any complaints are received, they might need to make shifts.

RESOLUTION 26-1-34

US MULTI-MODAL SAFETY STUDY

The Town Board of Lewis authorizes the implementation and funding of the State-aid Program eligible costs of a capital project and appropriating funds, therefore. Project for Town of Lewis is eligible for funding under a New York State Program administered by the New York State Department of Transportation (NYSDOT) and a sum not to exceed \$37,000.00 in Program Funding is available to progress the project.

On a motion of Councilperson Denton, seconded by Councilperson Blades, the following resolution was ADOPTED as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

AUDIT AND PAY BILLS

The bills contained on the Abstract have been reviewed by the Town Board:

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

General Fund	\$28,680.51
Highway Fund	\$8,449.44
Trust & Agency – TA	\$483,542.19
H-CHIPS	\$403,599.01
Youth Commission	\$347.30
Water Fund	\$70.00

EXECUTIVE SESSION

On a motion of Councilperson Denton, seconded by Councilperson Pulsifer, the Town Board went into Executive session to discuss personnel issues at 7:39 P.M., motion carries as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Nothing was voted on during Executive Session.

RETURN TO REGULAR SESSION

On a motion of Councilperson Canavan, seconded by Councilperson Blades, the Town Board returned to regular session at 7:53 P.M., motion carries as follows,

AYES: 5 Supervisor Pierce
 Councilperson Blades
 Councilperson Canavan
 Councilperson Denton
 Councilperson Pulsifer

NAYS: 0

ABSENT: 0

Motion Carried 5:0

Town of Lewis

2026 Organizational Meeting & Regular Town Board Meeting

January 13, 2026

Lewis Town Hall – 6:30 P.M.

ADJOURNMENT

With no further business, on a motion of Councilperson Canavan, seconded by Councilperson Blades, the meeting was adjourned at 7:55 P.M. Carried unanimously.

Respectfully submitted,

Brianne Drummond
Town Clerk